

Making the Workplace Safer in Today's World

Here are some strategies to help prevent emergencies.

Ignoring security rules can put you and your coworkers in danger. To keep the workplace safe:

- **Always carry your required ID or security badge when working.**
- **Follow the rules for entering doors, making sure everyone uses their own badge. Don't let others in by holding the door open or allow doors to remain open.**
- **Make sure visitors have special badges and stay with them at all times.**
- **If you see someone you don't recognize, politely ask for their ID and help them get to where they need to be.**

Keep an eye on your workplace and be aware of what's happening around you. Look out for people who:

- **Enter secure areas without the right ID, uniform or safety gear.**
- **Seem to be in the wrong place or look lost.**
- **Are dressed too warmly for the weather.**
- **Hang around, watch, take photos or video people and activities.**
- **Act in a way that makes others feel uneasy.**

If you notice someone suspicious, tell your supervisor, security staff or the police. Only approach them if it feels safe. Ask for their ID and why they are there. Pay attention to what they look like (height, weight, clothes). Don't argue with them or try to hold them there.

**THINK
SAFETY
STARTS
WITH YOU**

LIFE CAN BE TOUGH, BUT GETTING HELP IS SIMPLE!

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